



Guest Service Attendant

General Purpose:

Creates a positive experience by assisting guests with golf services.

Essential Duties:

- Provides sincere and courteous service to all guests with items such as bag handling and club cleaning.
- Prepares golf carts for play following the standards of Kahler Golf.
- Maintains the cart staging area in a neat and orderly fashion, including the podium and bag drop area.
- Performs range maintenance such as: presenting practice facility with practice balls, bag stands, den caddies and/or ball pyramids, and maintains ball inventory over the course of the day.
- May direct start of play.
- Assists in educating players regarding course policy, current cart policy, speed of play and so forth.
- Assists with the overall upkeep of the clubhouse, cart storage area and parking lot.
- Assists in the setup and execution of golf tournaments and outings.
- Promotes all club activities.
- Follows established opening and closing procedures.
- Regular and reliable attendance
- Performs other duties as required.

Education/Experience:

Less than high school education. Experience preferred.

Environment/Noise:

Regularly works in wet or humid condition (non-weather). Frequently works in outdoor weather conditions.

Certificates/Licenses:

Valid Driver's License.

Hours/Wage:

Seasonal Part Time Hourly. 20-35 hours per week. Wage to be determined based on education and experience.

Please send resumes to:

Tournament Club of Iowa
Attention: Stephen Kahler
1000 Tradition Drive
Polk City, Iowa 50226
skahler@tcofiowa.com